



FEBRUARY 13th FROM 6-9 PM

Hello Night To Shine Honored Guest!

We are so excited for Night to Shine and have some wonderful things planned for you! Here are some details to help you feel prepared for the prom.

Wondering what to wear? Night to Shine is a formal event, so it's a great opportunity to dress up and wear your best! That said, formalwear isn't required and we want you to feel comfortable and confident above all.

Optional Pre-Check-In Details

Want to skip the lines on February 13? Join us for **Pre-Check-In on Thursday, February 12, from 5:00–7:00 PM at Broadway Commons, Grant Room** (2nd Floor) — 1300 Broadway St. NE, Salem, OR 97301. This is the building across the street from Salem Alliance Church.

During Pre-Check-In, you'll pick up your check-in materials — including a **FAST PASS**! Then, when you arrive for Night to Shine the next evening, you can go straight to the FAST PASS check-in area located in front of the main church entrance on 5th Street.

NIGHT OF EVENT SCHEDULE

You will arrive at Salem Alliance Church - 555 Gaines St NE Salem, OR 97301. Once you get here, we have an entire parking lot right by the church reserved for you to park! Look for signs and parking attendants to direct you.

5:30pm Check-in Opens - the doors will remain closed until 5:30 PM.

- Check-in will take place at the Faith Annex building, located across the street from the church near the parking lot. Attendants will be stationed along the sidewalk to help direct you. During check-in, you'll receive your name tag and lanyard and confirm your preferred buddy for the evening. Once you've checked in, you'll head across the street to begin your prom experience!
- If you completed **Pre-Check-In** the day before, you'll have a **FAST PASS** — this means you can go straight to the FAST PASS check-in located at the main church entrance on 5th Street. There, you'll be connected with your buddy for the night, if one is being provided for you.

5:30pm Stations Open

- Coat check, flower station, shoe shine, beauty rooms, and crowning station.
- Limos rides begin! Enjoy a fun limo ride with your buddy to the red carpet. Let your buddy know if you'd prefer a quiet entrance. We will have 1 wheelchair accessible van.

6:00pm The Prom officially starts!

Not sure what you can do? You could:

- Get your portrait taken at the photo booth.
- Visit the Karaoke Room and sing a song.
- Enter the prom and have a wonderful time eating dinner and dancing.
- Visit the sensory room if you're feeling overwhelmed and need a break.

7:30pm Some Stations Close

- Limos stop running.
- Beauty Rooms and Shoe Shine close.

7:45pm Special video from Tim Tebow

9:00pm Prom Ends / Pick up your gift bag

- Have a safe drive home in your prearranged ride.

Wondering who can join you at Night to Shine?

A maximum of 2 people can join you at the event.

Every guest attending Night to Shine is required to have a buddy. A buddy is a volunteer companion who will stay by your side throughout the entire evening to help make sure you have the most enjoyable night possible.

There are two ways to be paired with a buddy: 1) We can provide you with a buddy when you arrive at the event. 2) You may bring your own buddy (friend, relative, parent or caregiver).

NOTE: Your buddy cannot be another registered guest participant. A buddy does not use the respite room and stays with you for the entire evening.

In addition to the buddy, each guest is allowed to have **ONE family member/caregiver** participate in the event with them. A family member/caregiver can stay with their guest and buddy through the entirety of the event OR may take advantage of the Respite Room. The respite room is a space set aside for family members/caregivers to enjoy food, connect with other families and rest while remaining onsite during the event. Family members/caregivers are allowed to move freely between participating in the event with their guest and resting in the Respite Room.

Both Preferred Buddies and Family members/caregivers need to register to attend the event with their guest. These links are located in the guest confirmation email, once the guest has registered.

We know you may have questions, so please feel free to email us at nighttoshine@salemalliance.org and we will get back to you as soon as possible!

Looking forward to meeting you in person and having a wonderful night!

Night To Shine Directors Shannon, Aimee & Ashley

